

Federal Ministry of Education

Federal Government Girls College, Potiskum

Invitation to Tender for the 2016 Capital Projects

(1.0) Introduction

Federal Government Girls' College Potiskum appropriated funds in the 2016 Budget and the college wishes to use the funds for the execution of its programmes/projects. Accordingly, the college hereby invites interested and qualified contractors for the procurement of the following under listed Works

(2.0) ELIGIBILITY REQUIREMENTS

Interested constructors are required to submit the following documents:

- (1) Verifiable evidence of certificate of registration with Corporate Affairs Commission (CAC).
- (2) Verifiable evidence of Tax Clearance Certificate in the last three years (2013, 2014 and 2015).
- (3) Verifiable evidence of Current Pension Commission (Pencom) compliance clearance certificate (2016).
- (4) Verifiable evidence of current industrial Training Certificate (ITF) Insurance certificate (2016).
- (5) Verifiable evidence of compliance Certificate with National Social Insurance Trust Fund (NSITF).
- (6) Verifiable evidence of current registration on the national data base of contractor, consultants, and service providers" by inclusion of interim registration report issued by the Bureau of public procurement (BPP).
- (7) Verifiable evidence of financial support from a reputable Bank.
- (8) Verifiable evidence of letters of award and job completion certificates of previous experience in similar job (s) at least three (3) in the last five years.
- (9) Verifiable evidence of construction equipment with proof of ownership or lease agreement.
- (10) Verifiable evidence of a non-refundable tender fee of N20,000.00.
- (11) Verifiable evidence of company profile and technical qualification of key personnel with registration with relevant professional bodies e.g. ARCON, COREN, TOPREC and QSRBN etc.

(12) A sworn affidavit confirming that all information presented and attached are true and correct, that the company is not in receivership, insolvent or bankrupt and none of its Directors was ever convicted by any court of law or staff of the Federal Ministry of Education (FME) or BPP.

(3.0) COLLECTION OF TENDERS DOCUMENTS

Tenders documents are obtainable from the Secretary, School Tenders Board, and Office of the Vice Principal (Special Duties), FGGC, Potiskum on the presentation of a copy of the original receipt of payment of a non-refundable Tenders fee of N20,000.00 (Twenty Thousand Naira) only to the Bursar, FGGC, Potiskum.

(3.1) BID SUBMISSION

Completed Technical and Financial Bids should be submitted in two different sealed envelopes and labeled "Technical Bid" and "Financial Bid" respectively with the company name indicate at the back of the envelope. The two envelopes should be enclosed in a larger envelope and marked (Technical and Financial) and addressed to: the secretary, School Tenders Board, FGGC, Potiskum, The envelope should be duly marked 'Category/Lot No /Technical or Financial on the top Right Hand Corner. The Bids should be dropped in the Tender Box at the Office of Principal FGGC, Potiskum Bidders are to ensure that they also sign the submission register.

(4) CLOSING DATE

Completed Technical and Financial Bids submission should be submitted **on or before 25th August, 2016 by 12:00 noon**. Bids will be opened immediately after the closing of submission on the same day at school's Conference Room. Late submission would not be entertained.

(5) NOTE

- (1) All submitted documents may be referred to relevant Agencies for verification;
- (2) The FGGC, Potiskum reserves the right to reject any or all the submissions that do not meet up with all the requirement as specified.
- (3) This advertisement shall not be constructed as a commitment on the part of FGGC to award contract to any contractor, not shall it entail any contractor/supplier submitting document to claim any indemnity from FGGC, Potiskum.

(6) DISCLAIMER AND CONCLUSION

- (1) This advertisement is only for information purposes only and does not constitute an offer by the college to transact with any party for the project, nor does it constitute a commitment or obligation on the part of the college.

(2) The college will not be responsible for any cost or expenses by any interested party (ies) in connection with any response to this invitation and or the preparation and submission in response to an inquiry.

(3) Any bidder that does not strictly adhere to the above instructions to tenders will be disqualified.

Signed:

Management